



## **INFORMATION PROVIDED PURSUANT TO ARTICLES 13-14 OF THE GDPR (General Data Protection Regulation) 2016/679**

### **a. Identity and contact details of the Data Controller and of the Data Protection Officer (DPO)**



In accordance with articles 13 and 14 of the GDPR, the Data Controller of your data, provided in connection with your editorial participation as an Author for the Journal 'IUSVEducation', is Salesiani Don Bosco Mestre - SDBM, with registered office and headquarter at Via dei Salesiani 15 - 30174 Mestre, Venice and with headquarter at Via Regaste San Zeno 17, 37123 Verona. The appointed Data Protection Officer (DPO) can be contacted by sending an e-mail to [dpo.iusve@salesianinordest.it](mailto:dpo.iusve@salesianinordest.it), or by calling on +393921549739. The Privacy Officer is the Director of the educational structure from which the data are processed. Name is available on request.


### **b. Purpose and legal basis of processing**



We hereby state that processing of your personal and sensitive data takes place within the limits established by law and by regulations, observing the general principles of transparency, lawfulness and fairness, for the pursuance (using paper and electronic tools) of publishing and scientific activities related to the Journal 'IUSVEducation', in particular for the following purposes:

- 1) Planning and management of the publishing collaboration with the Journal 'IUSVEducation';
- 2) Publication of the Author's name and their contact email address, in paper form (where applicable) or electronically (on the 'IUSVEducation' Journal website and social media pages), in reference to the articles written by the individual Author for the Journal;
- 3) Notification to the Author of scientific and/or informative activities related to the diffusion of the Journal (by way of example and without limitation: notification by email to authors of the publication of a new issue), as well as events, seminars, conferences organised by or in collaboration with the Journal.

### **c. Recipients of personal data**




Data will be processed in-house by employees and members of the managing bodies of the 'IUSVEducation' Journal (Directorate, Editorial Committee, Editorial Secretariat, Scientific Committee), as well as by technical and administrative staff authorized to carry out the activities listed among the purposes of processing. Data may also be disclosed to other public or private administrations whose involvement is necessary to fulfil the contractual agreement between 'IUSVEducation' and the Author and the obligations related to 'IUSVEducation'; in particular:

1. entities, consultants, professionals or companies that provide SDBM (as the managing body of 'IUSVEducation') with services necessary to the technical and administrative management of the Journal (e.g., IT management service for the 'IUSVEducation' website);
2. entities or consultants that provide services related to the compliance with the Controller's tax, administrative, accounting, legal and management obligations, where necessary and required;
3. third parties when this is required by law or imposed by a measure of the competent authorities.

The names of these entities, designated 'external data processors', are available to the data subject upon request. Data will not be disclosed, except for the purposes indicated in point 2.


Data will be transmitted only in Italy and within the European Union. However, it is understood that the Data Controller, if necessary, will have the right to move the data servers outside the EU. In this eventuality, the Controller hereby guarantees that data will be transferred outside the EU in compliance with the applicable legal provisions, subject to stipulation of the standard contractual clauses provided for by the European Commission. The data subject will be informed about this procedure by way of a specific notice.

### **d. Personal data storage period**



The Data Controller informs that the personal data of the Author will be stored for the time period established by current legislation or by the Controller's regulations, and in any event for the entire duration of the publishing Agreement with the Author and for the subsequent period of time prescribed by law for the fulfilment of any administrative, contractual, accounting and tax obligations, or within the limitation period of the single rights arising from the Agreement.


### **e. Rights of the data subject**



At any time, you can ask the Data Controller for access to your personal data, for the rectification or the erasure of such data, you can object or revoke consent to their processing, or ask that their processing be restricted, as well as claim the right to data portability in accordance with article 13 section 2 letter b) of the GDPR. Data erasure is not permitted when data appear in records that must mandatorily be stored by the Controller.

You have the right to lodge a complaint with the competent authority in your country of residence by contacting the Italian Personal Data Protection Authority in Rome ([www.garanteprivacy.it](http://www.garanteprivacy.it)).


**f. Obligation to provide data**

 The provision of data is mandatory and necessary for the performance of the Agreement between you and the Controller, as the managing body of 'IUSVEducation', and if you refuse to provide your personal data, the Controller will not be able to accept any publishing work for the Journal.

We also inform you that any failure to provide, or the provision of incorrect, mandatory information, will result in the Data Controller being unable to ensure that the processing complies with the contractual terms under which it is carried out, and may further lead to the processing results not conforming to the obligations imposed by applicable tax, administrative, or employment regulations to which such processing is subject.

The Controller does not use automatic processes designed for the profiling of data subjects.

**g. Modalities for exercising rights**

 You can exercise your rights by submitting a request and sending it by registered letter with return receipt to: **Salesiani Don Bosco Mestre – SDBM**, via dei Salesiani, 15 - 30174 Mestre VE, or by sending an e-mail to [privacy@iusve.it](mailto:privacy@iusve.it) with the subject line 'privacy access'.